



THE FULLERTON HOTEL
SINGAPORE



Technical Officer

To be responsible for the smooth operation and overall performance of the following:-

- All the Building services including Mechanical/Electrical/ Air Con etc.
- Attend to all services inside the Tenant units and or external.
- To carry out routine checking of Fullerton-Heritage building services, M&E services, plant and machineries equipment.
- To prepare monthly schedule of equipment Preventive Maintenance (PM) program and to execute the daily PM Schedule and repair works to be carried out accordingly.
- To administer work performance, records, reports, inventory controls, filings etc.
- To initiate cost estimates of labour and materials for work orders.
- To provide emergency support to all properties and areas e.g. Hotels, kitchens, laundry, HVAC, etc as and when required.
- To implement monthly inspections on the fire alarm and protection systems.
- To assist the Property Manager / Engineer to carry out annual Fire Evacuation Drill Exercise with Staff and Guests.
- To ensure prioritized attention to maintenance work orders and complaints respecting the department's standards.
- To control and issue work orders to engineering department and ensure speedy completion, issuing of spare parts if necessary.

Requirements :

- Candidate must possess at least a Nitec / Higher Nitec / Diploma in Engineering (Electrical/Electronic/Maintenance) or equivalent.
- Physically fit.
- Able to work rotating shifts including weekends and public holidays.

To apply for the above positions, please fill in our online application form on <https://www.fullertonhotels.com/join-us.html>. Alternatively, you could send your full resume to careers@fullertonhotels.com.